

**Southern Alberta Area of Cocaine Anonymous  
SABA C.A.**

# **SERVICE GUIDE**



**UNITY  
STANDING COMMITTEE  
ALTERNATE CHAIR**

## **Requirements**

Six months continuous sobriety

No previous service experience in C.A. required

## **Term**

Two year commitment

## **Attendance**

- In order to maintain one's service position one must not miss two (2) consecutive SABA meetings (or more than 25% of the meetings in one's term) and must submit one's written report regardless of attendance/absence
- Attendance is defined as being physically present at the SABA business meeting with a written report ready to be given to the SABA body
- Either the Chair or Alternate Chair of each standing committee must be present at every SABA business meeting
- Defaulting on attendance requirements will result in dismissal from one's service position

## **Responsibilities**

- The Unity Committee Alternate Chair works in cooperation with the Chair to fulfill the duties listed below:
  - Provides a report at each SABA meeting about Unity issues and events in each District
  - Responsible for the communication and outreach among the diverse elements within the C.A. fellowship at all levels in the interest of carrying the C.A. message
  - It is also suggested that these committees sponsor annual workshops and other forums to promote SABA C.A. unity
  - The SABA C.A. Unity committee works in coordination with the SABA C.A. Entertainment committee specifically and any other pertinent SABA C.A. standing committee when organizing fellowship events or communicating unifying information throughout the fellowship.

*The information contained within this Service Guide is derived from the CAWS "World Service Manual" and the SABA "Structure, Bylaws, and Standing Rules". This Service Guide is intended for Southern Alberta Area-level service members. Districts and Groups are at liberty to use this Service Guide or adapt it as they see fit, but they are not obligated to use this Service Guide as each level of service is considered autonomous.*

## **Helpful Resources**

- Cocaine Anonymous World Service (CAWS) Guidelines for an Area Unity Committee:

<https://ca.org/content/uploads/2015/04/WSC-Unity-Guidelines.pdf>

*The CAWS Guidelines for an Area Unity Committee can also be found on the SABA C.A. Google Group mentioned below*

- SABA C.A. Google Group, accessible via the SABA C.A. Unity alternate chair's designated email

[sabaca.unity.alt@gmail.com](mailto:sabaca.unity.alt@gmail.com)

*In the spirit of Tradition Six, C.A. is not allied with any sect, denomination,*

*politics, organization, or institution.*