

**Southern Alberta Area of Cocaine Anonymous
SABA C.A.**

SERVICE GUIDE



DISTRICT SERVICE REPRESENTATIVE

The Requirements and Term of service for the District Service Representative (DSR) are determined by the respective Districts. The following recommendations are drawn from the World Service Manual

Requirements:

Two years continuous sobriety.

Six months of active service in C.A.

(including prior service as a Group Service Representative)

Term:

One year commitment.

“It is suggested that ten (10) or more groups comprise a District and that each ten (10) groups elect a District Service Representative to sit on the Area Service Committee”.

Attendance

- In order to maintain one’s service position one must not miss two (2) consecutive SABA meetings (or more than 25% of the meetings in one’s term) and must submit one’s written report regardless of attendance/absence
- Attendance is defined as being physically present at the SABA business meeting with a written report ready to be given to the SABA body
- If the DSR must be absent, he/she must ensure the alternate DSR will be present at the SABA meeting

**The DSR responsibilities listed below are modified from the World Service Manual*

Responsibilities

- Represents a District in the Area Service Committee
- Provides communication between the District and the Area
- Communicates with other District Service Committee members
- Keeps Group Service Representatives (GSRs) within the DSR's District informed about Area activities
- Acquaints GSR with the SABA Structure, Bylaws, and Standing Rules, C.A. World Service Manual, the Twelve Concepts for World Service, and all other WSC-approved service materials
- Attends all Area and District Service Committee meetings
- Communicates to groups the responsibilities and importance of general service work

The information contained within this Service Guide is derived from the CAWS "World Service Manual" and the SABA "Structure, Bylaws, and Standing Rules". This Service Guide is intended for Southern Alberta Area-level service members. Districts and Groups are at liberty to use this Service Guide or adapt it as they see fit, but they are not obligated to use this Service Guide as each level of service is considered autonomous.

Helpful Resources

- Cocaine Anonymous World Service Manual

<https://ca.org/content/uploads/2015/07/World-Service-Manual.pdf>

The CAWS Manual is also available on the Google Group mentioned below

- SABA C.A. Google Group, accessed through the emails designated for each District's DSR:

sabaca.calgary.dsr@gmail.com
sabaca.lethbridge.dsr@gmail.com
sabaca.red.deer.dsr@gmail.com
sabaca.drumheller.dsr@gmail.com

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